



## Michigan Asbestos Training Course Initial Application

(Please type or print in ink. Instructions are on the reverse side.)

### Course Sponsor Information

Company Name

Mailing Address (Number and Street or P.O. Box)

City

State

Zip Code

Telephone Number

### Reciprocity Information

Have you received accreditation from the Environmental Protection Agency (EPA) or a State other than Michigan for the course(s) on this application? Please check the appropriate boxes. If you answered yes, please list course name(s), the state(s) in which accreditation has been received, and attach documentation.

EPA: Yes ☐

No ☐

Another State: Yes ☐

No ☐

Course(s)

### Fee Schedule

Please check the appropriate box(es) to indicate the course(s) for which you are applying for accreditation, and provide the total remittance amount.

Category	Initial	Refresher
Inspector	\$400.00 <input type="checkbox"/>	\$400.00 <input type="checkbox"/>
Management Planner	\$400.00 <input type="checkbox"/>	\$400.00 <input type="checkbox"/>
Project Designer	\$400.00 <input type="checkbox"/>	\$400.00 <input type="checkbox"/>
Contractor/Supervisor	\$400.00 <input type="checkbox"/>	\$400.00 <input type="checkbox"/>
Abatement Worker	\$400.00 <input type="checkbox"/>	\$400.00 <input type="checkbox"/>

### FOR DEPARTMENTAL USE ONLY

	INITIAL		REFRESHER	
	Approval Date	Rejection Date	Approval Date	Rejection Date
Insp.				
MP				
PD				
C/S				
Wkr.				

Totals: \$ \_\_\_\_\_ + \$ \_\_\_\_\_ = \$ \_\_\_\_\_ **Total Remittance**

### Course Approval

The Michigan Department of Consumer & Industry Services will review this application and will notify the applicant of its decision(s) to approve or deny within 60 days. Upon approval of the application, the course(s) will be given "Contingent Approval." An on-site evaluation will then be performed to confirm full compliance with all requirements. If "Full Approval" is determined, a formal "Certificate of Accreditation" will be issued.

**Please allow 60 days for processing!**

**Make check or money order payable to:**

**State of Michigan**

**Please, do not send cash!**

**Return completed application, documentation and remittance to:**

Michigan Department of Consumer  
& Industry Services  
OHD - Asbestos Program  
P.O. Box 30671  
Lansing, MI 48909-8171

I certify that the information contained on this application is accurate and that all accredited courses will comply with all existing and future regulations.

Sponsor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The Michigan Department of Consumer & Industry Services is an equal opportunity, affirmative action employer, service provider and buyer.

A fully completed and signed application must be submitted to and approved by the Michigan Department of Consumer & Industry Services before a course can be accredited. Failure to complete the application or submit the appropriate information will result in the rejection of this application.

# **Instructions for Completing The Michigan Asbestos Training Course Initial Application**

Under the authority of Michigan's Public Act (P.A.) 440 of 1988, as amended, and Part 763 of Title 40 of the Code of Federal Regulations, the State of Michigan has established an Asbestos Worker Accreditation Program. This legislation grants the Michigan Department of Consumer & Industry Services (MDCIS) the authority to approve asbestos inspector, management planner, project designer, contractor/supervisor and abatement worker training courses offered in Michigan. In order for a training course sponsor to receive MDCIS approval, the following information must be provided with a completed application as stated in sections (11), (12) and (13) of P.A. 440 of 1988, as amended.

## **COURSE SPONSOR INFORMATION**

Supply the course sponsor's name, Michigan office address, and telephone number.

## **RECIPROCITY INFORMATION**

Supply a list of any state that currently approves your training course(s). Also, include information as to whether the training course has been previously approved by the United States Environmental Protection Agency (EPA).

## **FEE SCHEDULE**

The applicant shall submit an initial \$400.00 course fee for each initial and refresher course noted on the front of this application. An annual renewal fee of \$200.00 for each initial and refresher course will be required using the Michigan Asbestos Training Course Renewal Application.

### **Course Information**

1. Include the curriculum for each course, which must address:
  - a. the length of training in days
  - b. the topics covered in the course
  - c. the amount and type of hands-on training
  - d. the length, format and passing score of the examination
2. Include copies of all course materials, including student manuals, instructor handbooks, handouts and examinations.
3. Include a statement about the development of the examination(s).
4. Include the names and qualifications of all course instructors. To be recognized by MDCIS, instructors must have academic credentials and/or field experience in asbestos abatement. Please refer to the attached Michigan Asbestos Trainer Approval Criteria Form for further clarification on this subject.
5. Include a sample of the "certificate of successful completion" issued to students who attend the course and pass the examination.

## **GENERAL INFORMATION**

**\*\* Failure to submit any applicable information will result in the denial of your application. \*\***

Training course sponsors shall permit MDCIS, as part of a training course inspection, to attend, evaluate, and monitor any training course without charge. MDCIS will not provide advance notice of a training course inspection. Training course "Contingent Approval" may be revoked or suspended if the on-site inspection indicates that the course is not in compliance with the requirements of P.A. 440, as amended.

Upon approval, a certificate will be issued to the course sponsor. Should this application not be approved, the applicant will be notified. Please be advised, course fee(s) will not be refunded for rejected applications. The course fee is considered by MDCIS to be a processing fee.

Should you have questions or need additional applications, please contact the Department at:

**Michigan Department of Consumer & Industry Services  
OHD - Asbestos Program  
P.O. Box 30671  
Lansing, Michigan 48909-8171  
(517)322-5806**

**<http://www.cis.state.mi.us/bsr/divisions/occ/asbestos/home.htm>**

# **The Michigan Asbestos Trainer Approval Criteria**

Michigan Public Act (P.A.) 440 of 1988, as amended, requires that all individuals desiring to become a trainer for those disciplines regulated under this act (i.e. inspectors, management planners, project designers, contractor/supervisors, and abatement workers) must receive formal approval from the Michigan Department of Consumer & Industry Services (MDCIS). Training course approval is based on both individual trainer qualifications and course content. The categories listed below explain the requirements which must be met for individual trainer approval by the MDCIS. In order for an individual to be considered qualified, they must meet all of the requirements for one of the following three categories for which they apply, and supply MDCIS with a resume and photocopies of all certificates and degrees which may apply. MDCIS will not approve any individual who does not meet the minimum qualifications listed below.

## Category I

A Certified Industrial Hygienist (C.I.H.) with no less than two years of experience in asbestos-related work and a thorough understanding of the course material.

Attendance and successful completion of the desired course to be taught.

## Category II

A master's or bachelor's degree in Industrial Hygiene or a related science with no less than two years of experience in asbestos-related work and a thorough understanding of the course material.

Attendance and successful completion of the desired course to be taught.

## Category III

Category III applies to an individual who does not possess a C.I.H. or a minimum of a bachelor's degree in a related science, but can demonstrate through additional courses and asbestos-related work experience that they have sufficient knowledge to conduct an effective training course.

Examples for category III:

1. Four years of asbestos-related work experience and successful completion of the desired course to be taught;
2. No less than one full year of prior teaching experience, one year of experience in asbestos-related work and successful completion of the desired course to be taught.

## Use of other professionals

A professional in a related subject associated with asbestos training such as health aspects, legal issues, building construction, etc., may be used to complement a training course in their specific field of expertise.

## Definition of terms

“Asbestos-related work” means an activity or task performed by a person working with asbestos in buildings, including, but not limited to, inspection, management plan development, the design or performance of response actions, and remedial work.

“One year of experience in asbestos-related work” means a year of work in which at least 25% of the individual's working time was spent in asbestos-related work, or an equivalent amount of work over more than one year's time, if it was conducted after January 1, 1983.

**MICHIGAN DEPARTMENT OF CONSUMER & INDUSTRY SERVICES  
OHD - ASBESTOS PROGRAM -- (517) 322-5806**